

Booking request for Lotshuset

Apartment:

Pets are only allowed at Tullkammaren and Mästerlotsen in Tullhuset.

I would like the second apartment in Lotshuset if my preferred apartment is unavailable.

Preferred booking dates in order of priority

*For the period 19/6 - 21/8 **only full week** Sunday - Sunday (other times, weekend, daily or weekly price).*

Option 1, arrival on departure on Number of guests:

Option 2, arrival on departure on Number of guests:

Option 3, arrival on departure on Number of guests:

Name: Mobile number is **mandatory**:

For inquiries

Phone hours Monday - Friday 09:00-10:00, Tel: 08-123 125 34. E-mail: bokning.lotshus@skargardsstiftelsen.se

The booking request should be sent to: bokning.lotshus@skargardsstiftelsen.se

- A booking request is only valid for a single booking.
- Bookings by email are preferred.
- This booking form is an editable PDF. Please save the completed form on your computer or mobile device before attaching it to an e-mail. If you have trouble filling out the booking form, you can send us the same information, including your mobile number, in a regular e-mail.
- **We can only accept bookings from quests who arrange their own transport to and from Huvudskär.**
- The supervisor does not accept bookings or booking inquiries.

Booking confirmation

- Please check that all information in your booking is correct.
- If anything is incorrect, please contact us immediately. We must be able to reach you at the specified mobile number, even outside your working hours.

Payment terms and booking rules

- Your payment must be received by us no later than 10 days after you receive our final booking confirmation with payment details via email.
- Bookings made less than 30 days prior arrival date should be paid immediately. Bookings and payments should always be made before arrival.
- Once paid, the booking is binding.
- You must be 18 years or older to make a booking.
- Your booking cannot be transferred to another person/company.
- The person who has booked is responsible for all accommodations included in the booking.
- The maximum number of guests allowed equals the number of beds paid for, with the exception of children under 3 years old
- You will receive a welcome email as soon as your payment is visible on our account.

Check-in, check-out and cleaning

- Check-in time for new guests is at 12:00 on the day of departure, by which time all rooms included in your booking must be vacated and properly cleaned.
- Cleaning instructions and cleaning materials are available in the accommodation. In case of unsatisfactory cleaning, you will be charged an additional SEK 1,000 per accommodation.

Changes to your booking

- Changes to your booking after payment can only be made no later than 30 days before your arrival date, and only if possible in the current season. You will be charged a changing fee of SEK 500 plus any price difference between the accommodations.
- When changing to a cheaper accommodation, the difference will not be refunded and the change fee will still be charged.
- Cancellation / changes to your booking cannot be made when renting an entire house or when booking more than 2 accommodations.

Cancellation

- Cancellations can only be refunded when presenting proof of death, illness or serious accident affecting the guest, his/her spouse, cohabitant, children or parents, no later than 3 days before arrival. No refunds will be given for cancellations made less than 3 days before arrival.
- A doctor, police or insurance certificate proving the incident/accident must have been received by us before any reimbursement can be made.
- An administrative fee of SEK 500 will be deducted from any reimbursement made.

By paying, you accept the payment terms and booking rules above, and you accept our managing and saving your personal information, e.g. name, address, telephone number and year of birth, in the course of our normal guest administration.